

Board Meeting Minutes



Date/Time: Thursday, October 24, 2019

Location: Tim Hortons (Allard)

Chair: Rob Powell

Call To Order

The meeting was called to order by Rob Powell at 7:11 pm. A quorum (4 of 7) was established.

Attendees

Rob Powell, Jill Gurela, Ally Badry , Courtney Wright

Guest: n/a

Absent

Danita MacDonald, Rick Bastow, Marcelo Figueira

Approval of Agenda

Motion was made by Ally Badry and seconded by Jill Gurela to approve the agenda. Motion unanimously carried.

Agenda

Approval of June 2019 Minutes

Motion made by Jill Gurela and seconded by Courtney Wright to approve the June 2019 minutes. With a correction on the spelling of Ally Badry name . Motion carried unanimously.

Approval of September 2019 Minutes

Motion made by Ally Badry and seconded by Courtney Wright to approve the September 2019 minutes. Motion carried unanimously .

Business Arising from the Minutes

1. FLYER TO PUT TOGETHER A CAVANAGH PLAYGROUND COMMITTEE

Ally will work on putting together a flyer that can be distributed in Cavanagh through a mail-out. They will be having a school built in the next few years and a playground will need to be built. **ACTION ITEM**

New Business

1. MOTION TO ELECT TYLER BEAL AS FUNDRAISING DIRECTOR

Rob Powell met with Tyler Beal a local real estate agent who would like to join the board as Fundraising Director. Rob prescreened him as suitable for this position on the board.

A motion was made by Ally Badry and seconded by Jill Gurela to elect Tyler Beal as Fundraising Director. Motion unanimously carried.

2. HANDLING OF ELECTRONIC DOCUMENTS

Rob created a policy regarding BCCL handling of electronic documents to ensure all documentation is handled with respect to privacy and security. This is also necessary for our insurance provider.

A motion was made by Courtney Wright and seconded by Jill Gurela to approve the BCCL Electronic Document Handling Policy. Motion carried unanimously.

3. NDPD AGREEMENT FOR ALLARD PLAYGROUND

A motion was made by Ally Badry and seconded by Courtney Wright to support Rob Powell signing the NDPD agreement for the Allard Playground Expansion. Motion unanimously carried.

4. COMMUNIBEE APP

We have set up the CommuniBee app, which is an app that we can use to communicate with our community members, post news/events, sell tickets, and it can be a place they can purchase memberships and engage in conversations. We are not quite ready to release it yet but are using it ourselves as a trial. We would like it to be the only place that memberships are sold from. That will save our

members the \$5 fee from EFCL and a lot of administrative work on our part. We will post on Facebook when we are ready to release it to the general community. But it should be a valuable tool for us.

Member Reports

Rob Powell (President)

- Renewed our insurance and answered some questions from the insurer. They said that we need a policy that addresses handling electronic files.
- The port-a-potty in Blackmud Creek Park has been removed until the Spring.
- Met with a resident interested in being Fundraising Director.
- Notified the EFCL that we would be interested in hosting Tipi Teachings in the Spring.
- Set up the league with a Stripe account so that we can receive payments from membership and ticket sales in CommuniBee.
- Submitted a use of proceeds application to AGLC to contribute funds to the Allard Playground Expansion as per the AGM budget.
- Signed a contract for ice maintenance at Allard Rink. The costing is in line with the amount budgeted at the AGM and there are no other options at this time.
- Got the CommuniBee app set up and adjusted our website accordingly. Someone purchased a membership through the app already even though we haven't advertised it yet.

Miscellaneous

- INSTAGRAM - Ally Badry would like to start using INSTAGRAM more and set up hashtags that people can use to post photos of our communities. For example #mybccl. **ACTION ITEM**
- Ally Badry will talk to the NAIT students about putting together some marketing items for us. They do it free for non-profits.
- Event Idea: maybe a Movie Night at Cineplex in Windermere? Oak Hills C.L. is doing that.
- For the next Community League Day look into having AMA out with their RoadBot driving simulator out. **ACTION ITEM**

Next Regular Board Meeting

- Thursday, November 21, 2019, 7PM
- LOCATION TBD

Adjournment

Meeting Adjourned at 8:19 pm.