

Board Meeting Minutes



Date/Time: Wednesday, January 16, 2019

Location: Dr. Lila Fahlman School

Chair: Rob Powell

Call To Order

The meeting was called to order by Rob Powell at 7:13 PM. A quorum (6 of 11) was established.

Attendees

Rob Powell, Yuting Hao, Tunde Obasan, Freya Fu, Jill Gurela, Carolyn Gillespie, Linda Bombardieri

Absent

Danita MacDonald, Marcelo Figueira, Diana Powell, Lana Tarnovetskaia, Jonathan Spence

Approval of Agenda

- Addition under Business Arising "Purchase of Event Tent"

A Motion was made by Carolyn Gillespie and seconded by Freya Fu to approve the agenda with the above noted addition. Motion unanimously carried.

Approval of Minutes of December 19, 2018 Special General Meeting

A Motion was made by Carolyn Gillespie and seconded by Yuting Hao to approve the Minutes from the December 19, 2018 Special General Meeting (regarding Blackburne Playground). Motion unanimously carried.

Approval of Minutes from November 21, 2018

A Motion was made by Freya Fu and seconded by Tunde Obasan to approve the Minutes from the November 2018 meeting. Motion unanimously carried.

Agenda

Business Arising from the Minutes

1. The Event Tent with the Blackmud Creek Community League Logo has been ordered for a cost of \$1900 (expenditure motioned and unanimously passed at our November meeting).

New Business

1. Membership supplies need to be ordered from EFCL; we agreed that 200 membership cards and skate tags should be ordered. Nothing else on the order form will be ordered.
2. **A Motion** was made by Jill Gurela and seconded by Carolyn Gillespie to approve the signing of the Blackburne Playground NPDP Grant Agreement by Rob Powell. Motion was unanimously carried.
3. Rob Powell made revisions to the Sub Committee Funding Policy. Changes were made in Sections 1, 4, 5, and 6. **A Motion** was made by Freya Fu and seconded by Jill Gurela to approve these changes.
4. Rob Powell revised our Expense Report Policy; reformatted it to match our other policies. Removed the Appendix A Header, and removed the section for ineligible expenses as it was irrelevant. **A Motion** was made by Yuting Hao and seconded by Carolyn Gillespie to approve these changes to the Expense Report Policy.
5. Our current Treasurer Diana Powell will be stepping down in February but will complete the year end reports. Rob Powell spoke with Yuting Hao about moving from the Secretary position to Treasurer. Yuting Hao has agreed to move into the Treasurer position. **A Motion** was made by Freya Fu and seconded by Tunde Obasan to approve Yuting Hao as Treasurer pending a clean Police Check. Motion was unanimously passed.
6. Winter Fun Day
 - Scheduled for January 19th, 2019 but looks like it might be too cold.
 - Rob Powell checked with the Sleigh Rides and they are not able to change it from Saturday to Sunday.
 - Freya Fu looked into renting a tent with a heater; the cost would be \$800. It was agreed that we would rent the heated tent.

- Jill Gurela will pick up fire pits and winter activities from the City of Edmonton on Friday.
 - Freya Fu secured donations of hot chocolate and TimBits from Tim Hortons in Allard.
 - Rob Powell will pick up the hot chocolate and TimBits.
 - Rob Powell reached out to the Girl Guides to see about volunteering but did not receive a response.
8. Casino - January 27 & 28, 2019; we still have 12 spots to fill. Jill Gurela will pick up \$25 gift cards from Sobey's for all of our Casino Volunteers (36).
9. Agenda for the February 2019 meeting. Rob Powell would like the February meeting to be focused on Financial Planning and Financial items.
- Budgets for upcoming projects
 - The rink shack being a high priority
 - Marcelo Figueira will be looking at Planning Grants available to us
 - Revising the Financial Administration Policy to include the hiring of a paid bookkeeper
 - At the AGM in April we will have the Financial Plan approved as a the first item.
 - We will plan on how to budget casino funds for the next 2 years. And also make a plan for project spending for the next 5 and 10 years.

Member Reports

City of Edmonton N.R.C. (Linda Bombardieri)

- Report provided ahead of the meeting.
- Linda mentioned that the league can apply for planning funds for projects.

President (Rob Powell)

- Garrick Ma resigned from the board following the SGM in December.
- "Interagency" Meeting January 11th. Rob met with Edmonton Public Libraries, Heritage Point, the Chappelle Gardens Residents Association, and Family Futures. We discuss issues we are each having, and how we might work together. Family Future offers a bunch of free and really cheap programs we could arrange for. We just need to find a space to host them.

- Day Camp. Rob filled out a survey about day camps and facilities in our league a while back. The City will be running an Explore Science Day Camp out Roberta MacAdams School in July for 4 or 5 day.
- Ski Trails. Melcor has approved putting trails in Cashman in principle but not supplied an official approval letter yet. Ellerslie Rugby Club was briefly interested but then changed their minds, worrying about the turf being damaged.
- Portable Volleyball Net Setup. Thank you to Linda and the City of Edmonton for covering the cost of this. It's in Rob's basement now and we can use it for an event with some beach balls for fun.
- Bookkeeper. Jill, Diana, Yuting and Rob met with Linda Murray who will work as our bookkeeper. Rob will be working on documenting what we discussed as a group in an updated Financial Admin Policy, which will be motioned for approval in February.
- Strategic Planning Survey Results. Rob will update the strategic planning document with the results the next month. We had 287 responses in the end.
- South LRT Extension. Rob went to what should be the last meeting of the Community Advisory Committee on Thursday January 10th.
 - There will be a January 22nd council public hearing about the LRT system. Both the extension and the Metro Line will be discussed. A station at Twin Brooks will be recommended by administration on that day.
 - The 23rd avenue grade separate (underground) was determined back in 2010.
 - There are too many conflicts with utility lines, elevation changes and the ability of the train to "roller-coaster" up and down, the South bank of the creek having geotechnical challenges, etc. No way to do an elevation change at 12th and 9th avenues especially.
 - Would cost an extra \$50-60 Million for each elevation change.
 - Noise attenuation will be designed to reduce noise to 65 dBA.
 - All three emergency departments agreed in the past to give the LRT right of way, rather than endanger their lives and the lives of people on trains. In the grand scheme of things, the delay is not that bad when a train comes through: about 23 seconds for trains to clear an intersection, and about 10 seconds for the gates to go up and down.
 - About 20% of people getting on the train at Century Park are coming from Mill Woods apparently. So when that line is finished that will change the amount of people using the South Line.
 - "Full priority" means that the LRT has the right of way.

- "Partial priority" means that wait signals are used to try to achieve better traffic flows. That been in use for a while at University Avenue. This concept might be applied at Twin Brooks' potential station. It may slow down the train but it helps cars. A "station hold" is minor and typically only about 20 seconds.

- Orbis Sports. They are already booking up for the year so I said that we would use them again for at least Canada Day and possibly Community League Day. They will want some kind of deposit to lock it in. Heritage Point recently sent out a newsletter that identified Canada 2019 as an event they were doing, so it's not likely they will try to partner with the church or us again.
- CBC Radio. Rob emailed them some feedback on the final draft of the proposed bus network.

Vice-President (Jill Gurela)

- n/a

Treasurer (Diana Powell)

- n/a

Secretary (Yuting Hao)

- n/a

Civics (Marcelo Figueira)

- Marcelo needs to touch base with Councillor Michael Walters again.
- We should have an event in the summer on lands by the creek and invite Councillor Walters to see an example of what we mean about wanting to make more use of the creek area.

Communications (Freya Fu)

- Freya has helped advertised the SWAC Ski Fest.
- We had one person inquire about advertising in our newsletters. The board discussed this and we don't want to turn our newsletters into what the Community Views paper was, which was a lot of advertising and not much content.
- Some informational content may be submitted by Councillor Michael Walters in the future.

Director At Large (Lana Tarnovetskaia)

- n/a

Facilities (Jonathan Spence)

- n/a

Membership (Carolyn Gillespie)

- Will confirm the February 20th date with the school in Allard for the next meeting.

Programs (Tunde Obasan)

- n/a

Sports (Danita MacDonald)

- n/a

Next Board Meeting

February 20, 2019 at Dr. Lila Fahlman School Library, 7-9pm.

Adjournment

The meeting was called to an end by the chair at 9:04 pm.