

Board Meeting Minutes

Date/Time: Wednesday, April 3, 2019, 8:00 - 9:00 PM

Location: Allard Rink Shack

Chair: Rob Powell



Call To Order

The meeting was called to order by Rob Powell at 8:03 PM. A quorum (5 of 9) was established.

Attendees

Rob Powell, Marcelo Figueira , Jill Gurela, Danita MacDonald, Carolyn Gillespie

Absent

Lana Tarnovetskaia, Jonathan Spence, Yuting Hao, Ally Baldry

Approval of Agenda

A Motion was made by Jill Gurela and seconded by Danita MacDonald to approve the agenda. Motion unanimously carried.

Agenda

New Business

1. **2019 BUDGETS**

Rob Powell presented the 2019 budgets for the Blackmud Creek Community League Operating and Casino accounts. These budgets will be presented at the AGM on April 12, 2019. As per our Bylaws (subsection 12.4) - the board can approve this

budget and it will be presented at the AGM for information (no vote required at the AGM).

A Motion was made by Carolyn Gillespie and seconded by Danita MacDonald to approve the 2019 Blackmud Creek Community League budgets as presented for both the Operating Account and Casino Account. Motion unanimously carried.

2. REVISIONS TO FINANCIAL ADMIN POLICY and PROCEDURES

Rob Powell made 2 revisions to the Financial Admin Policy and Procedures; under Section 7. The following subsections were revised:

- **Item 7.1 - Annual Budgets**

This was changed from its original wording which stated the Budget would be voted on at the AGM. This was in conflict with the bylaws.

Revised of Subsection 7.1 in the Financial Admin Policy is:

Details regarding the preparation and approval of annual budgets for the community league operating and casino bank accounts are covered within BCCL's bylaws.

- **Item 7.2 - Limits outside of the Budgets**

This was revised to reflect 7.1 that the budget would be approved by the board prior to the AGM and presented at the AGM.

Revised Subsection 7.2 in the Financial Admin Policy and Procedures is:

Once the annual budgets have been approved by The Board and presented at the Annual General Meeting, the Board shall be empowered to spend not more than five thousand dollars (\$5,000) of BCCL funds on any single item outside of the budgets without the express approval of the membership at a Special General Meeting.

A Motion was made by Danita Macdonald and seconded by Carolyn Gillespie to approve the revisions to Subsections 7.1 and 7.2 in the Financial Admin Policy and Procedures. Motion was unanimously carried.

3. REVISIONS TO THE SUB-COMMITTEE FUNDING POLICY

Rob Powell presented a revision to the Blackmud Creek Community League Sub-Committee Funding Policy under Subsection 2.1. The revision is to state that disbursement of funds to a Playground Sub-Committee are subject to approval by AGLC.

Revised Subsection 2.1 of the Sub Committee Funding Policy

2.1 Sub-Committees for Playgrounds/Parks

Once eligible, a playground sub-committee will be budgeted \$10,000 from the BCCL casino bank account. The disbursement of the funds will be subject to AGCL approval.

A Motion was made by Marcelo Figuiera and seconded by Jill Gurela to approve the revision to Subsection 2.1 in the Sub-Committee Funding Policy. Motion unanimously carried.

4. REVISIONS TO THE ELECTION POLICY AND PROCEDURES

Rob Powell presented revisions to the Election Policy and Procedures. Sub-section 8.9 in our bylaws state that at an AGM all league election bylaws and procedures set will apply, therefore what is stipulated in the BCCL Election Policy and Procedures applies except in the case of specific conflicts, then the bylaws rule proceedings. The following sections of the Election Policy and Procedures were revised or added:

- **Subsection 1.1.3 (added) - Nominating Process for AGM or SGM**
Members cannot be nominated to the Board if their election will represent a conflict of interest or perceived conflict of interest.

Subsection 1.3.3 (added) - Nominating Process Non AGM & Non SGM
Members cannot be nominated to the Board if their election will represent a conflict of interest or perceived conflict of interest.

Subsection 2.2.4 and 2.2.5 Voting AGM and SGM

2.2.4. In cases where there are more than one eligible nominee for a position candidates must be elected by a majority vote. They must have more than half the votes. If a majority is not met, a candidate will not be elected, even if it results in a vacant position.

2.2.5. In cases where there are only one valid nominee for a position, if the nominee is a current board member they will be elected by acclamation without a vote being required.

A Motion was made by Danita MacDonald and seconded by Jill Gurela to accept these revisions to the Blackmud Creek League Election Policies and Procedures. Motion unanimously carried.

5. REVISIONS TO THE BLACKMUD CREEK COMMUNITY LEAGUE BOARD AND COMMUNITY LEAGUE MEMBER CODE OF ETHICS and CONDUCT POLICY

Rob Powell presented the revisions to the above policy. Including the above name of the policy. As per Robert's Rule of Order (parliamentary authority) enacted in the bylaws, the league is entitled to have a code of ethics for members, not just board members. Revisions presented were:

SECTION 5 : BOARD MEMBER BEHAVIOUR

Each community league, and therefore its Board Members, should endeavour to keep good relations with other community leagues, the City of

Edmonton, the Government of Alberta, the EFCL, school boards, and churches and businesses within the boundaries of the community league.

Board Members are expected to attend regular BCCL Board meetings as much as reasonably possible, and demonstrate a commitment to the volunteer role that they have assumed.

Subsection 5.2 Loyalty and Integrity

Board Members must uphold the principles of loyalty and integrity to the interests of the membership.

a) Board Members are responsible to represent the overall interests of the BCCL, and not personal agendas and interests.

b) Board Members must not withhold information if it is a matter of concern to the BCCL.

Section 6 (added) COMMUNITY LEAGUE MEMBER BEHAVIOUR

Community league members in good standing must not engage in activity that may be injurious to the community league and its ability to carry out its purposes and requirements.

a) Community league members shall refrain from nominating individuals for election to the Board that are a member of an active sub-committee of the community league. This represents a conflict of interest. The Board may choose to appoint a Board member to serve as a Board representative at sub-committee meetings.

b) Community league members shall refrain from nominating individuals for election to the Board for the position of President, or Vice President in the absence of a successfully elected candidate for President, in accordance with the experience requirements set in the BCCL Election Policy & Procedures. Having an inexperienced individual in charge of leading all activities of the BCCL would significantly impact in a negative manner the community league's ability to effectively and correctly carry out its purposes and operational requirements.

A Motion was made by Marcelo Figueira and seconded by Carolyn Gillespie to accept the revision to the name of the policy and the above noted revisions and additions to the BLACKMUD CREEK COMMUNITY LEAGUE BOARD AND COMMUNITY LEAGUE MEMBER CODE OF ETHICS and CONDUCT POLICY. Motion unanimously carried.

Miscellaneous

Discussions of preparations for the AGM on April 12, 2019

Next Regular Board Meeting

May 15, 2019 at Dr. Lila Fahlman School Library, 7-9pm.

Adjournment

The meeting was called to an end by the chair at 9:03 pm.