

Board Meeting Minutes

Date/Time: Tuesday October 16, 2018, 7:00 - 9:00 PM

Location: Johnny Bright School Library

Chair: Rob Powell



Call To Order

The meeting was called to order by Rob Powell at 7:22 PM. A quorum (6 of 11) was established.

Attendees

Rob Powell, Freya Fu, Jonathan Spence, Tunde Obasan, Lana Tarnovetskaia, Diana Powell (on the phone)

Absent

Jill Gurela, Carolyn Gillespie, Danita MacDonald, Marcelo Figueira, Garrick Ma, Linda Bombardieri (City of Edmonton)

Approval of Agenda

Additions to Agenda:

Fundraising Director position discussion

A Motion was made by Diana Powell and seconded by Freya Fu to approve the agenda with the above additions. Motion unanimously carried. Since no further motions were required during the meeting, Diana Powell exited the meeting at this time.

Approval of Minutes

Changes to Draft Minutes for September 18, 2018:

n/a

The approval of the minutes was deferred until the next meeting when more people will hopefully attend.

Agenda

Business Arising from the Minutes

1. Freya Fu will look into buying a tent with walls and our logo. **(ACTION ITEM)**
2. We should apply for another Square reader (free). It can be linked to our account as well. Rob Powell will do this. **(ACTION ITEM)**
3. Marcelo Figueira and Rob Powell will meet to discuss the vision for Heritage Valley to decide what points should be brought to the attention of City Council. **(ACTION ITEM)**

New Business

1. Upcoming Strategic Planning Session (November 4th). Picking a location.
 - Reminder to add to the brainstorming document.
 - Rob Powell suggested somewhere like the party room at White Spot for the meeting.
 - Tunde Obasan suggested the Lexus boardroom. Tunde will check if we can use it. It can fit 18 people apparently. **(ACTION ITEM)**
2. Review of old Volunteer Screening Policy from 2012
 - The board members present read through the current policy and identified changes that should be made to the policy
 - We need to create a Google Sheet to track when the background checks for board members were last done. **(ACTION ITEM)**
 - Rob Powell to make changes and present the revised policy for approval at the next board meeting. **(ACTION ITEM)**
3. Selecting a Casino Advisor
 - We have proposals from three casino advisors. One of them seems to offer more value when it comes to organizing volunteers.
 - Diana Powell/Christine Maslanko will request a contract/agreement from this casino advisor. **(ACTION ITEM)**
 - Rob Powell will only sign the contract if it is for the same value as the other two proposals and it is confirmed that the majority of the board agrees with hiring that casino advisor. **(ACTION ITEM)**
4. Review of first draft of Sponsorship Package
 - The board members present read through the draft package and identified changes that should be made to the document.
 - Freya Fu will circulate the updated document. **(ACTION ITEM)**
5. Reimbursing the Blackburne Creek playground committee for admin expenses before the \$500 limit is reached.
 - The board members present agreed that it should be fine to reimburse some of the expense now.

- Diana Powell will reimburse them and track reimbursements up to a total of \$500. **(ACTION ITEM)**
- 6. Fundraising Director position
 - Rob Powell thinks that we would get more value out of having a Casino Director. The responsibilities of fundraising seem to be shared anyway. Just this year the President, VP, Treasurer, Programs Director, and Communications Director have been engaged in fundraising related activities. This change would have to be done in the Bylaws.
 - Rob Powell will check with Garrick Ma on how/if he wants to be involved in the change. **(ACTION ITEM)**

Member Reports

City of Edmonton N.R.C. (Linda Bombardieri)

- Report provided ahead of the meeting.

President (Rob Powell)

- OKTOBERFEST EVENT: It was a success. The dust has to settle from the expenses and revenue before we know exactly how much will be give to Blackburne as profit. Diana is preparing for an exam on November 3rd. Not sure if she can get to it before then.
- FOSTER PARK BROKERS: I renewed the league's insurance.
- SWAC FUNDING: The treasurer sent us instructions on how to claim the \$5,000 we are owed for sending 5 volunteers to the last two SWAC casinos.
- SWAC MEETING: Attended the meeting Monday October 15th. SWAC's AGM is November 19th at 7:00pm. Rob made the request for cross country ski trails at our two schools. We may have to supply at least one volunteer for the SWAC Ski Fest January 26th from 11:00-3:00pm as a form of payment. It will be in Blue Quill this year. The District K leader (Masood) said that the goal is to almost double the staff at the EFCL in the next 4 years. The Executive Director has met with all City councillors to discuss the importance of the EFCL and the leagues in helping the City achieve its goals. More funding is being asked for from the the City for the EFCL. There may be a slight increase in fees for each league. This will be discussed at the Fall General Meeting on October 29th. SWAC will arrange impartial candidate forums again in the new year, this time for the provincial election. Councillor Tim Cartmell will be publishing a blog post soon about his views on things like the West L.R.T. line, and making Terwillegar Drive an expressway. The current provincial funding plan will severely restrict funding to cities after 2021. The City will be getting about ⅓ what it wanted from cannabis sales revenue too. It's unlikely that there will

be any new rec centres, libraries, or other expensive infrastructure until possibly 2030.

- CHAPPELLE: The bylaws for Chappelle's new community league were approved. This is one of the last steps to forming a new league.
- AGLC STUFF / CASINO PREP: Diana, Jill, Christine, and Rob met on Thursday October 11th to go over what needs to be done and what the priorities should be for Christine to work on. A new email address was created: aglc.bccl@gmail.com. This has been added to our website as an AGLC Coordinator contact email.
- PITCH YOUR PROJECT: We didn't win any money. It's hard to compete with some of things people were pitching, especially the ones that pull of people's' heart strings.
- COMMUNITY GARDENS: Rob got a bunch of information from Yellowbird about how they run their community gardens and how they built them for future reference.
- CITY OF EDMONTON - Rob filled out a survey for registered day camp hosting.
- GRANTS: Rob applied for a \$20,000 grant with ATB Financial for Blackburne's playground.
- EFCL: Rob filled out a survey about operating a rink. He is attending the EFCL Fall General Meeting on Monday October 29th from 5:30-9:30pm. Other people can attend if interested and if they RSVP, but only one vote per league.
- REVIEW OF POLICIES: Rob reviewed the BCCL Expense Policy and the BCCL Financial Administration Policy & Procedures. The Expense Policy looks fine except it's referred to as Appendix A or the other policy. These two policies will be discussed at the meeting in November.
- WEBSITE: Corporate sponsors are up to date based on Oktoberfest contributions.

Vice-President (Jill Gurela)

- n/a

Treasurer (Diana Powell)

- n/a

Secretary (n/a)

- n/a

Civics (Marcelo Figueira)

- n/a

Communications (Freya Fu)

- Will update sponsors in next newsletter. Request for content to come for the next newsletter.

Director At Large (Lana Tarnovetskaia)

- Will contact Jill about doing a background check now that Oktoberfest is done.

Facilities (Jonathan Spence)

- Worked on fixing the benches at the rink. Picked up EPCOR equipment except backflow. Want to keep the meter all year so we can clean along the outside of the boards.

Fundraising (Garrick Ma)

- n/a

Membership (Carolyn Gillespie)

- The Allard Playground Committee: It needs volunteers for their board, as it only has one position filled. The committee is one person. The positions they have open are: Secretary, Bookkeeper, Fundraiser, and Grant Writer. We should post this on social media. **(ACTION ITEM)** Carolyn is attending the Parent Advisory Council meetings at Dr. Lila Fahlman School every month if possible since her son is attending the school. So if we need a Board member to attend, Carolyn can be counted as that representative.
- Carolyn emailed the EFCL asking for guidance on how to update member information (names, family vs individual, phone numbers, email addresses) but got no response. She then left a voicemail.

Programs (Tunde Obasan)

- Winter Fun Day will be the next event. The group discussed the event date and selected January 19th. Freya will share the ATCO website with us. **(ACTION ITEM)**

Sports (Danita MacDonald)

- n/a

Next Board Meeting

Date/Time/Location to be determined via poll by Rob Powell. **(ACTION ITEM)**

Adjournment

The meeting was called to an end by the chair at 8:56 pm.