

# BLACKMUD CREEK COMMUNITY LEAGUE BOARD MEETING

## MINUTES OF MEETINGS

DATE: March 20, 2018

LOCATION: Johnny Bright School Library

TIME: 7:30 P.M.

CHAIR: Rob Powell

PRESENT: Rob Powell, Jonathan Spence, Jill Gurela, Danita MacDonald Diana Powell, Olatunde (Tunde) Obasan, Garrick Ma, Linda Bombardieri (NRC)

ABSENT: Thomas Varghese, Freya Fu

MINUTES: Jill Gurela

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**Prior to the start of this meeting we held a Special General Meeting regarding the Blackburne Playground Redevelopment. Minutes from the Special General Meeting will be distributed separately from these minutes.**

### **CALL TO ORDER AND ESTABLISH QUORUM**

Rob Powell Called the Meeting to Order at 7:38 PM and Quorum was established

### **APPROVAL OF AGENDA**

*Upon a motion duly made to approve the agenda with the addition of Diana Powell's item Mail Key Motion by Diana Powell seconded by Garrick Ma. Motion unanimously carried.*

### **APPROVAL OF MINUTES for January 18, 2018 and February 20, 2018**

**Noted Changes in January minutes under Kim Lucid's report change CFIP grant to CFEB grant"**

***Upon a motion duly made by Danita MacDonald and seconded by Jonathan Spence to approve the minutes from January 20, 2018 with the above noted change. Motion unanimously carried.***

**Noted change for the February minutes: typo in Jonathan Spence report; and SGM changed to Special General Meeting under Rob Powell's report.**

***Upon a motion duly made by Tunde Obasan and seconded by Diana Powell to approve the minutes of the February 21, 2018 meeting with the noted changes. Motion unanimously carried.***

### **BUSINESS ARISING FROM MINUTES**

- In the January minutes Rob Powell inquired about the current financials. Diana Powell confirmed that she will discuss the financials in her report.
- Discussion about the email accounts. The sports account fills up quickly. Discussed setting up Grail addresses instead. It was decided we will set up the emails in GMAIL rather than the limited storage Godaddy email accounts.

### **NRC from CITY OF EDMONTON (Linda Bombardieri)**

- Linda Bombardieri emailed her report to the board prior to the meeting.
- Linda Bombardieri met with Blackburne Playground committee to develop their plans. They are meeting with the architect and landscape developer next week to draft out a concept plan.
- Linda Bombardieri stated that we are getting the sports fields we requested for outdoor soccer. Danita MacDonald replied that we are planning to use more fields in Chappelle this year. Chappelle does have mini fields required for U4 and U6 .
- Linda Bombardieri informed the board that the city is introducing a booking fee of \$10 for equipment. This starts on April 1, 2018
- For events held in City owned parks/green space there is a new online permit form to fill out; this form will go directly to Linda Bombardieri. This is the form will need to fill out for Community League Day. The form should be sent in at least 4 weeks in advance.
- In the report that Linda Bombardieri sent; she included links to Grants that Blackmud Creek Community League may be eligible for.
- Anyone interested in doing a community garden or such; you can apply online until April 15<sup>th</sup> for a 1 year usage.
- Garrick Ma asked about what Federal Grants may be available to us; Linda Bombardieri wasn't sure about the Federal grants. Garrick Ma was wondering about this for the Canada Day event.
- Linda Bombardieri discussed the issue we have been having regarding Dogs off Leash (particularly in the Allard neighbourhood). Linda Bombardieri spoke to the City of Edmonton Bylaw and bylaw indicated that they will try to get signs put up that all dogs must be on leach. Linda Bombardieri also spoke to Animal Control and they will come out and patrol on occasion and will give tickets or warnings to people who have their pets off leash.
- Linda Bombardieri indicated that we can have someone from Animal Control come and speak at our next meeting. It was agreed that this would be beneficial.
- Jonathan Spence asked Linda Bombardieri about the approval for the basketball nets; as the approval hasn't come in yet. Linda Bombardieri will follow up on this.
- Jonathan Spence inquired about whether we need to give the city a key for the padlock on the rink. Rob Powell confirmed that the city does not require a key this year.

### **FUNDRAISING (Garrick Ma)**

- Garrick Ma and Jonathan Spence talked about getting some sponsorships/ads on the inside of the rink boards.
- The company that installs the basketball nets can provide a quote on rink advertising. Jonathan Spence will follow up with them on this.
- Garrick Ma suggested that if we had more volunteers to help with the rink maintenance we could significantly reduce our rink costs.
- The Playquest costs are high; it would be great if we could volunteers to flood the rink and help for the full year. This is a challenge; but we can try for next year.
- Garrick Ma suggested that next year we should get several other quotes for flooding and maintenance; to do some comparison pricing before signing a contract with Playquest.

### **FACILITIES– (Jonathan Spence)**

- Jonathan Spence had a complaint from someone about people drinking alcohol at the rink; not much we can do. A person who has a concern can call the police or bylaw. Linda Bombardieri stated that if we know the times that this usually happens; we can request Bylaw to come out at that time.
- Jonathan Spence that there is a burnt out light in the flood lights. Rob Powell said we should wait until we have at least two that are burnt out due to the costs of having someone come out to replace a light. Jonathan Spence asked about adding another light to shine on the snowbank rink; it was discussed that right now we are fine with the current lighting.
- Jonathan Spence would like to do a better snowbank rink next year
- Jonathan Spence stated he would like to have proper signs made up for the rink next year. Signs that state the hours and rules of the rink. Linda Bombardieri suggested we contact Sign O Rama.

### **SPORTS (Danita MacDonald)**

- Danita MacDonald indicated that we had budgeted \$4000 for sports equipment and we did have to purchase some. But after looking through the storage unit at the existing equipment she was able to bring the costs for new equipment down to \$3000
- New nets needed to be ordered for outdoor soccer ages U9 and up
- Danita MacDonald stated that the team lists will be done by March 28, 2018. We have about the same number of registrations as last year
- We will have to pay the U9 and up refs. Danita MacDonald said last year the refs sometimes got paid even if a game was cancelled. Danita MacDonald stated she want to streamline how we pay the refs and track all referee payments. If the game is cancelled we should not need to pay the refs.
- Danita MacDonald asked about reimbursements from the Jumpstart program for hardship registrations. Diana Powell confirmed we received funds for one child from Jumpstart.

### **PROGRAMS (Tunde Obasan)**

- Rob Powell will invite Tunde Obasan to the next meeting with Southpointe Community Church regarding our joint Canada Day event.
- Tunde Obasan stated to just to let him know what the expectations are for BCCL in the joint Canada Day event

- Linda Bombardieri suggested Tunde Obasan check the city website about activities for recreation program available to Community Leagues.
- Garrick Ma said he could attend the Canada Day planning meetings with Tunde Obasan as Garrick Ma has been our representative for the joint Canada Day event the last few years.
- Garrick Ma said that we could have other programs in the rink during the off season.

#### **SECRETARY (Jill Gurela)**

- Jill Gurela made a list of all of our online user names and passwords; for social media, and other online programs. Jill Gurela and Rob Powell have a copy of this master list.
- Jill Gurela looked into our email storage accounts; we would have to pay Godaddy.com about \$6 per month per email address to increase the email storage. Discussion confirmed that we will set up Gmail accounts instead and also a Google Drive account to store documents.

#### **TREASURER (Diana Powell)**

- Diana Powell had a computer crash and was unable to have the budgets complete for this meeting but will have them completed before the Annual General Meeting.
- Diana Powell spoke to Wendy at AGLC regarding getting our information up to date with AGLC as we received a letter that we may be placed on suspension without updating our information. Diana Powell will keep us updated when she hears more from AGLC regarding this issue. We believe that AGLC must have been sending emails and/or letters directly to the home of a previous treasurer (Carlos Bautista) as we did not receive any communication from AGLC prior to this letter in regards to updating our information with them.
- Diana Powell inquired about payment or invoices for our storage unit; currently we are only paid up until the end of March 2018. Diana Powell will call to get an invoice from the storage unit company.
- Diana Powell needs to confirm that we can use Casino funds for the basketball nets; she will confirm with AGLC

#### **PRESIDENT (Rob Powell)**

- Hasn't had the opportunity yet to meet with Kim Lucid to get the Vice President binder/documents; since Kim Lucid resigned.
- Rob Powell attended the monthly SWAC meeting last night as a representative of BCCL. SWAC really wants the City Councilors from Ward 9 and 10 at their next meeting as SWAC do not feel that there has been enough consultation with them regarding the LRT expansion.
- Garrick Ma stated that he has heard that the Park and Ride at Ellerslie Rd. and 127<sup>th</sup> Street is going forward? Rob Powell said he has a meeting with LRT planners next week and will get more information. The meeting will be at Ellerslie Rugby Park. Discussion will included where a LRT stop would be located at Twin Brooks as well as having a LRT maintenance centre at the Ellerslie Park and Ride
- Rob Powell discussed that SWAC had to explain at their meeting that they are not an advocacy group but more of a group to promote positive community spirit through events. Some attendees were calling for SWAC to act as an advocacy group.

- Rob Powell said SWAC also discussed concerns regarding the EFCL; in the last several years EFCL has made 4 bylaw changes that are not valid as they were never properly registered. EFCL is currently operating under their 2004 bylaws. EFCL recently called a Special General Meeting and have elected a whole new board of directors. There are many changes happening at the EFCL.
- Rob Powell will ask Blackburne to put a message about our Annual General Meeting on their community sign.

### **NEW BUSINESS**

- Mail key – have a second one cut for Diana Powell. Jill Gurela will have one cut or order one at the Post Office.
- We discussed purchasing a Tool Library membership for \$250 per year for the Community League, At the Tool Library you can borrow a wide range of tools; including power tools. This membership would be another benefit for our Community League members. Members would just need to show their membership card at the Tool Library and they could take out a tool at no charge. The Tool Library is open on Saturday's and is located at Bellevue Community Hall, 7308 112<sup>th</sup> Avenue NW.
  - ***Upon a motion duly made by Garrick Ma and seconded by Danita MacDonald for the Blackmud Creek Community League to purchase a membership to the Tool Library for \$250 per year. Motion unanimously carried.***
- **Nominations for Annual General Meeting Elections**
  - First we discussed having a pub night at the Ellerslie Rugby Club after the Annual General Meeting. And to provide one drink ticket to all members who attend the meeting. Jill Gurela will call the Rugby Club to find out pricing and availability.
  - Danita MacDonald has agreed to stay on the board as the Sports Director
  - Jonathan Spence will stay on the board as the Facilities Director
  - Garrick Ma will remain on the board as Fundraising Director or Director at Large
  - Jill Gurela will stay on the Board and move into the position of Vice President
  - Rob Powell will speak with Freya Fu but understands she will remain on the board but could move into a different position from her current position of Director at Large
  - Tunde Obasan is new to his position as Programs Director and will remain on the board in this position
  - Rob Powell will contact Thomas Varghese and discuss if Thomas wishes to remain on the board as Membership Director.
  - Rob Powell will remain on the board as the President.
  - Any new nominations for board positions should have approval from the board or the nomination should come from a board member.
  - Diana Powell said Veronica Dutchak (our previous treasurer) is willing to attend the Annual General Meeting and present last year's financials. Diana Powell can present the budget.
  - Rob Powell will prepare a presentation for the Annual General Meeting

**NEXT BOARD MEETING**

**May 15, 2018; 7:30pm at Johnny Bright School Library**

**ANNUAL GENERAL MEETING**

**April 17, 2018; 7pm Ellerslie Rugby Club**

**ADJOURNMENT**

*The meeting was adjourned at 9:37pm*