

# BLACKMUD CREEK COMMUNITY LEAGUE BOARD MEETING

## MINUTES OF MEETINGS

DATE: November 21, 2017

LOCATION: Johnny Bright School Library

TIME: 7:30 P.M.

CHAIR: Rob Powell

PRESENT: Rob Powell, Kim Lucid, Jonathan Spence, Jill Gurela, Veronica Dutchak (by phone), Corice Dux, Mary Jean Chapelsky, Gil Rueck (Guest: Diana Powell and Chad Willsey)

ABSENT: Thomas Varghese, Garrick Ma, Alana Clark, Danita MacDonald, Freya Fu

MINUTES: Jill Gurela

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### CALL TO ORDER AND ESTABLISH QUORUM

Rob Powell Called the Meeting to Order at 7:40 PM and Quorum was established

### **Roll Call:**

### **Introduction of Guest: Diana Powell**

- Interested in joining Board in Treasurer position
- Has a Bachelor of Commerce in Accounting
- Experience in Accounting Management
- Veronica Dutchak (on the phone) is the current acting Treasurer
- If Diana Powell takes position she can ask for help from Veronica Dutchak
- Gil Rueck provided Diana Powell some information on what BCCL does, the Ice Rink and Allard, Parks, changes to things that are lacking, community events, interact with school boards, community associations
- Gil Rueck explained that we need a Criminal Record Check
- Rob Powell stated if Diana Powell is interested then Kim Lucid can do the Criminal Record Check
- Diana Powell would need to talk to Veronica Dutchak about the details of the position
- Veronica Dutchak stated she is super busy with Year End at work. At this point not a lot that needs to be done at this time until the rink opens
- Veronica Dutchak briefly explained about the books and payroll for the rink workers

- Rob Powell asked Veronica Dutchak if it would be better to meet with Diana Powell in January. Veronica Dutchak stated that if we approved Diana Powell as Treasurer she could help with payroll for the rink attendants
- Diana Powell will connect directly with Veronica Dutchak to set up a time to meet; in the middle of December Veronica Dutchak will have time. Diana Powell will email Veronica Dutchak.
- Veronica Dutchak stated the accounting binder needs to be updated
- Kim Lucid will do the Background Check on Diana Powell first and then we can proceed with voting her in.

### **APPROVAL OF AGENDA**

*Upon a motion duly made to approve the agenda Motion made by Kim Lucid, seconded by Gil Rueck and unanimously carried the agenda is approved.*

### **APPROVAL OF MINUTES (October 17, 2017)**

***REVISIONS REQUIRED TO OCTOBER MINUTES: Page 3 – Typo (cas) – also change Treasurer statement on the \$19,000, CFIB Grant change***

*Upon a motion duly made by Jonathan Spence and seconded by Kim Lucid to approve the minutes with the revisions noted. Motion unanimously carried*

### **NEW BUSINESS**

#### **Soccer Update - Chad Willsey**

- Changes to upcoming outdoor soccer season
- We always used even number U4, U6 etc. for next year they are changing it to odd numbers U5, U7, etc. This is how the indoor season has been.
- Kim Lucid and Jonathan Spence stated that their children play indoor and it's still even numbers?
- Chad Willsey received an email that it will be changing the numbering for the outdoor season
- New optional division – U4; before U4 meant kids had to turn 4 that calendar that year. The new optional U4 will include children that turn 3 or 4 during that calendar year
- The U5 will be for ages 4 and 5
- We need the dates that each group will play into SWEMSA by December 8, 2017
- The neighbouring community leagues haven't confirmed whether they are offering the optional U4.
- Chad Willsey stated if Heritage Point isn't offering U4 then we should not offer it
- Kim Lucid asked about Jersey's? Chad Willsey stated we should have mostly enough but may need to purchase a few.
- Veronica Dutchak stated we can use Casino Funds for purchasing Jersey's
- Rob Powell stated we need to see if Heritage Point is doing the U4 before we decide
- Chad Willsey stated there is a soccer meeting December 3
- U8 used to be mixed boys and girls but the last couple we have been separating boys and girls. Now with U9 it will be boys and girls separate.
- Chad Willsey planning on having registration at Roberta MacAdams in February. Dates to be confirmed yet, weekdays. As we have to pay the school on the weekend

- We will need to buy Pop Up nets and balls
- Fee increase for Outdoor Soccer: will be confirmed on December 3, probably \$10 increase again. The \$10 increase has been standard; we meet with the other Community League's in our areas and all charge the same fee.
- Gil Rueck asked if we considered the Rugby club for registration; Chad Willsey stated that Heritage Valley already booked it for their registration
- Discussion about using Team Snap for the team management (no decision)
- Kim Lucid stated we will need someone at Soccer Registration to sell Community League memberships

### **Membership Director Position**

- Our Membership Director Thomas Varghese is very busy and not able to attend most of our meetings.
- Someone else should have some of the membership supplies in the event we are unable to contact Thomas and require membership cards and skate tags.
- Rob Powell will get a package of membership supplies from Thomas Varghese and give it to Corice Dux
- Kim Lucid stated we will need someone at the Soccer registrations to sell memberships.

### **BUSINESS ARISING FROM MINUTES**

- No update from Blackburn Playground Group
- The \$19,000 cheque to EPSB for our future Community Hall in Dr. Lila Fahlman School was cashed. Rob Powell toured the school at the open house and saw the upgraded Kitchen equipment that we requested as part of the agreement with the school. The school thanked the Community League for its contribution.
- Jonathan Spence took the rink equipment to the Lawn Mower Hospital. They took a \$40 deposit and will do a quote up. It is preapproved up to \$800 if it's more than that Jonathan Spence will let us know.
- The Lawn Mower Hospital can set up an account for BCCL if we provide a credit check. Easier than invoicing and getting a cheque before picking up equipment
- Jonathan Spence will get the credit application to Veronica Dutchak for the Lawn Mower Hospital
- Rob Powell finally got an invoice for the Porta Potty at Blackmud Creek Park
- – Veronica Dutchak. Veronica Dutchak paid the Porta Potty company and asked them to send invoices to our main email.

### **REPORTS OF MEMBERS**

#### **FACILITES (Jonathan Spence)**

- Took the rink equipment in to the Lawn Mower Hospital for maintenance
- Jonathan Spence stated that the cross beam on the basketball net was broken in the shack. He took the base off.

### **VICE PRESIDENT (Kim Lucid)**

- Callaghan Playground Committee – fundraiser this Sunday. Photos with Santa, it is now at the Volva Dealership due to issues that came up with Lexus. The event is Sold Out
- Kim Lucid is taking out the Raffle License but will not be able to attend that day
- Kim Lucid stated that they received both grants they applied and will be breaking ground this spring
- The Callaghan Playground Committee received a \$5000 donation from an organization (Free Masons or something similar?)
- Callaghan Playground committee meets next week
- Veronica Dutchak asked Kim Lucid about the accounting from the Callaghan Playground Committee
- Kim Lucid reminded Jill Gurela to check the mail frequently at this time of year regarding mail box notice.

### **CIVICS – (Gil Rueck)**

- Gil Rueck discussed the building of playground and the new Allard School; we can add onto the existing playground. A parent council group will need to be developed for this.
- Gil Rueck stated that Garrick Ma talked to Mary Jean Chapelsky and we are pre-approved for the playground grant; the school is on the list of approved schools. Kim Lucid brought up the concern that if we apply the \$250,000 grant we can't apply for another grant for 15 years in that neighbourhood. Kim Lucid brought up the concern about another playground on the east side of Allard. Rob Powell stated that the developer MLC may consider building another playground. We need to find that out before we apply for the grant.

### **TREASURER (Veronica Dutchak)**

- Veronica Dutchak reviewed the current financial statements
- 30,000 in cash account (incl. 59,000 from Playground)
- Rink Rentals \$200
- Membership #'s will change – 237 memberships sold so far 334 memberships still to be sold
- Soccer Revenue reported
- Advertising – Calder Publications, Website, \$1000 RMA School
- CL Day \$1481
- Canada Day \$8000 less \$2000 from SWAC. Rob Powell understood that funds from SWAC
- Sign Guru – 4 signs
- Community Swim at YMCA, we hadn't paid for swimming since April. Veronica Dutchak will follow up with the YMCA
- Veronica Dutchak asked Rob Powell to get a statement of account from Porta Potty Company
- Allard Rink – would be great when the Rink Agreement with the city goes through so that we can use casino funds for expenses
- Current loss of \$5900.00
- Casino Account: Assets (shed, ice equipment)
- AGLC – the first wire we received actually went into our Operating Account so we paid our casino workers from our operating account. The payment from AGLC went into the casino account

- Deposit book – some deposits may be missing in the book from when Carlos Bautista was the treasurer. Veronica Dutchak will review

### **COMMUNICATIONS – Corice Dux**

- Will be meeting with Jill Gurela to go over newsletters, and other communication details.
- Discussion about doing mail outs several times a year.

### **CRC – Mary Jean Chapelsky (Report) Previously Emailed**

- Mary Jean Chapelsky followed up regarding the paving of the Rink parking lot. She forwarded the email to Rob Powell
- The City will be hiring someone to pave the rink parking lot; the school will not be paying.
- Rob Powell questioned the sidewalk work the city is doing in Allard. Mary Jean Chapelsky stated it's because the developer is moving out
- Rink agreement is being signed on Monday
- Mary Jean Chapelsky will not be the CRC for our community starting in 2018. The CRC will be based on Wards; 2 CRC's for each ward. Mary Jean Chapelsky confirmed that our CRC is experienced.
- Mary Jean Chapelsky is working with Blackburn to make sure their strategy documents for their playground are in place before she leaves
- Mary Jean Chapelsky stated we should think about prioritizing our Provincial Grant; with the playground sub committees the Province still looks at BCCL and its sub committees as one entity and we are only entitled to one grant each year. Maybe a needs assessment survey.
- Resident's in neighbourhoods that do not have a Community League can purchase Association Memberships with a nearby Community League
- Garrick Ma asked about the Desrochers community joining Chapelle Community League. Chapelle Community League volunteers wanted to keep their Community League boundaries within their own neighbourhoods, as their build out will be 31,000 people
- Mary Jean Chapelsky spoke about Heritage Point Community League being too large; currently they have over 36,000 people in their Community League boundaries.
- Garrick Ma asked if we could change our boundaries to include these new neighbourhoods.
- The concern about expanding our boundaries is then more playgrounds to be built etc.
- Our build out is 36,000 with our current boundaries
- Some school playgrounds are eligible for a grant from the city but Dr. Lila Fahlman (Allard School) may not be Eligible
- Garrick Ma wants to find out more if we are eligible for the playground grant. Mary Jean Chapelsky thinks that we cannot apply for this grant because of the CFIB grant we applied for the Callaghan Playground Committee.
- The grants are site specific; it has to be for the Callaghan Playground
- Garrick Ma will talk to Roland at EPSB and Mary Jean Chapelsky and find out more about this playground grant.
- This grant is outside of the CFIB grant.

- Mary Jean Chapelsky also stated that the Parent Advisory Committee could fundraise all the money but still have to go through the Community League
- NDPD grant is Neighbourhood based; once you receive it you can't apply for another 15 years.
- 3 levels of funding from city: \$250K (NPDP), \$75K,
- Mary Jean Chapelsky look at all of Allard's green space and decide if we want to build anywhere else. Remember to look at the life cycle of the community. Don't want to build 2 playgrounds within too close of a timeframe as then both will need to be replaced at the same time (roughly)
- Rob Powell asked Mary Jean Chapelsky about signs for Dogs on Leash. Mary Jean Chapelsky recommended that residents should call 311 to report it. Danita MacDonald stated someone was told to bring the issue to the Community League. Mary Jean Chapelsky will talk to Bylaw about it. Keep reporting it as then it becomes "flagged".
- Mary Jean Chapelsky asked if we would like a "No Overnight Parking" sign in the parking lot at the end of Blackmore Way/Bowness Wynd
- New dogs off leash policy has been accepted. Jonathan Spence asked about developing an off leash park. Mary Jean Chapelsky stated that there may be an off leash fenced dog park coming close to our area.

#### **PRESIDENT (Rob Powell)**

- Signing authority at the bank has been changed from Garrick Ma to Rob Powell
- Rob Powell attended the South LRT meeting; did the survey. Rob Powell stated that they are suggesting an LRT stop at Twin Brooks. Twin Brooks resident's want it.
- Discussion about the new SE line
- Rob Powell will keep the board updated when he hears more information about the LRT expansion.
- Rob Powell Signed a contract Questic for rink maintenance
- Roberta MacAdams School wants a letter of support for the Grade 4 Nature Book. Rob Powell will write them a letter.
- Rob Powell did 2 survey's from the city regarding programming from the schools
- Learn to Skate program Jan 18, 2017 for 6 weeks on Thursday. 5:30 – 8:30
- The Principal for Dr. Lila Fahlman School has extended an open invitation for BCCL board members to stop and have a coffee.
- Suggestion of a gift for our CRC Mary Jean Chapelsky as she is moving a new position within the city
- Veronica Dutchak stated we did a gift for our last CRC when she left - we did Cookies by George; agreed that we should do something for her. Rob Powell will get a card.

#### **NEXT BOARD MEETING**

**December 20th, 2017 at 7:30PM (TB Confirmed)**

#### **ADJOURNMENT**

*The meeting was adjourned at 9:12 p.m.*