

## **Blackmud Creek Community League Sub-Committee Funding Policy**

### **PREAMBLE**

This policy sets a standard framework for the funding of sub-committees of the Blackmud Creek Community League (BCCL), such as a committee that may be formed for the construction or replacement of a playground. Decisions previously made by the BCCL Board of Directors will not be considered to constitute precedent. Sub-committee funding will be determined on a case by case basis using this policy.

### **1. SUB-COMMITTEE ELIGIBILITY FOR BCCL FUNDING**

For a sub-committee to be eligible for funding under this policy it must:

1. Have Terms of Reference approved by the BCCL board and signed off by the board President; and
2. Have its Strategy Phase approved by the City of Edmonton, as indicated on the project's Check Point 1 document.

### **2. INITIAL BCCL CONTRIBUTIONS**

#### **2.1 Sub-Committees for Playgrounds/Parks**

Once eligible, a playground sub-committee will be budgeted \$10,000 from the BCCL casino bank account. The disbursement of the funds will be subject to AGCL approval.

#### **2.2 Other Sub-Committees**

For sub-committees that are not related to playgrounds, the BCCL Board of Directors will initially budget from the BCCL casino bank account an amount sufficient to cover the current City of Edmonton fee to officially initiate the project. The disbursement of the funds will be subject to AGCL approval.

### **3. FUNDRAISING THROUGH VOLUNTEERING**

Sub-committees of the BCCL may have the opportunity to earn additional funds based on providing volunteers to help at community events and casino fundraisers. The amount earned by a sub-committee will be at a per-person rate established by the BCCL Board of Directors at the time, taking into consideration the current financial constraints of the league. First priority will be given to a

sub-committee that has not had an opportunity to raise funds through volunteering for the specified project.

#### **4. ADMINISTRATIVE COSTS**

A one-time amount of \$500 will be provided to a sub-committee to cover administrative costs, and will be paid out of the BCCL operating bank account. This amount is on top of the initial BCCL contribution mentioned in this policy. This is not a per-year allowance. A minimum of \$250 must be claimed at a time with receipts by a sub-committee using the latest version of the BCCL expense report form.

#### **5. MULTI-PHASE PROJECTS**

This policy applies to sub-committees, not projects. If a sub-committee is working on a multi-phase project, even if the phases could be considered to be separate projects, the sub-committee will not be automatically eligible for another \$10,000 contribution for each phase or project.

#### **6. FURTHER BCCL CONTRIBUTIONS**

Based on the current financial status of the BCCL and other BCCL projects at various stages of development, the Board of Directors may choose to commit further funds to a sub-committee. These funds would be in addition to funding previously mentioned in this policy. Other funding sources already secured by a sub-committee will be considered in the discretionary disbursement of further casino funds by the league.